CERTIFICATION PROCESS WORKFLOW (BRCGS FOOD)

1.0 PURPOSE

Aim of this procedure is to explain the certification process of the companies to be certified within the scope of BRCGS programs which USB Certification is accredited/authorized against.

2.0 SCOPE

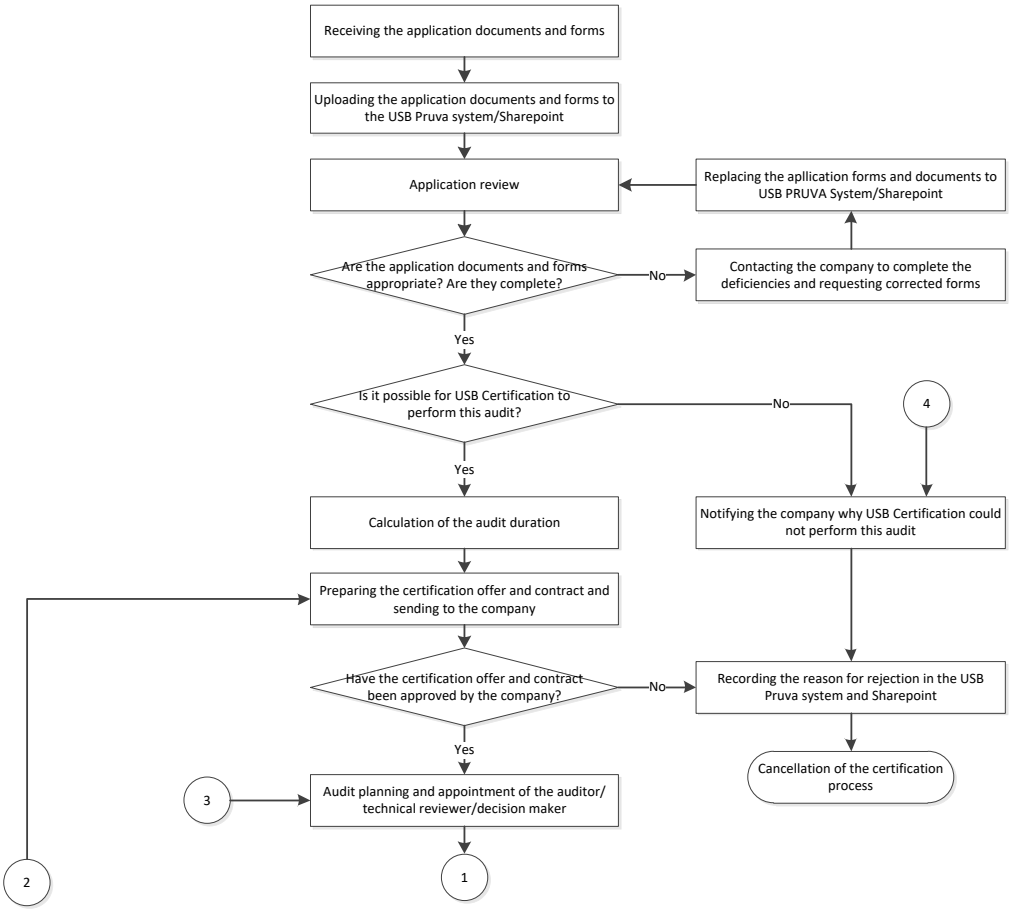
This procedure covers the workflow of following BRCGS Food programs implemented by USB Certification.

- BRCGS for Food Safety, with any associated Additional Voluntary Modules (AVMs)
- BRCGS *START!*
- BRCGS Gluten-Free Certification Program (GFCP)
- BRCGS Plant-Based

3.0 RESPONSIBILITIES

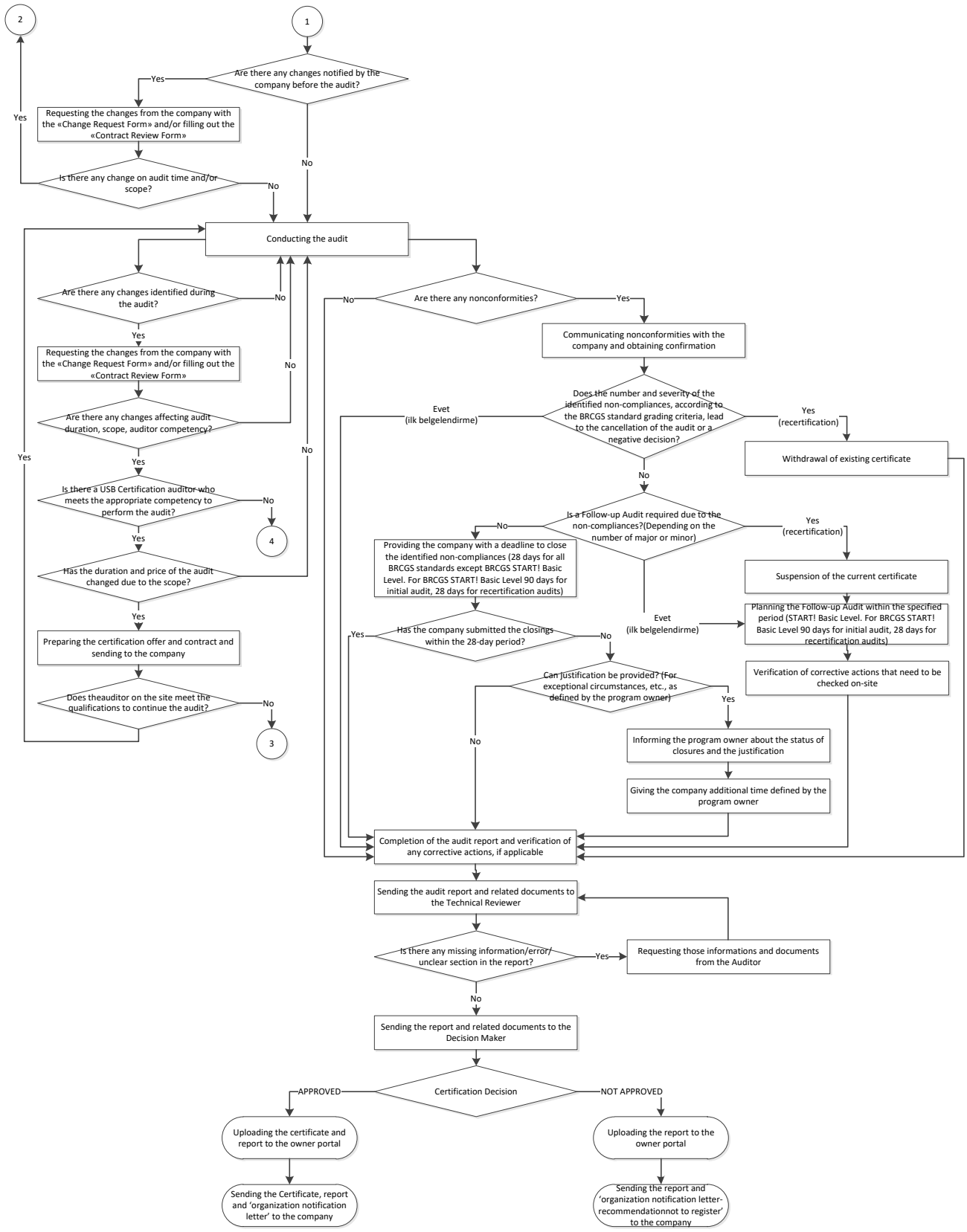
Food and Agriculture Certification Manager, Food and Consumer Products Scheme Manager, Operations Responsible, Operations Assistant, Client Relations and Planning Responsible, Client Relations and Planning Assistant, Auditors, Technical Reviewers and Decision Makers are responsible for the implementation of this workflow.

4.0 PROCEDURE



USB CERTIFICATION
UPGRADE • SUSTAIN • BENEFIT

CERTIFICATION PROCESS WORKFLOW (BRCGS FOOD)



5.0 RELATED DOCUMENTS AND RECORDS

Document Number	Title or Description
UOF-FOOD-BRC-EN-4000	Application Form - Announced Audit (BRCGS Food)
UOF-FOOD-BRC-EN-4010	Application Form - Unannounced Audit (BRCGS Food)
UOF-FOOD-BRC-EN-4030	Application Review Form (BRCGS Food)
UOF-FOOD-EN-4360	Contract Review Form
UOF-FOOD-EN-4070	Change Request Form
UOF-FOOD-EN-4040	Audit and Certification Quotation Form
UOF-FOOD-BRC-EN-4060	Certification Agreement (BRCGS Food)
UOF-FOOD-EN-4060	Certification Agreement (BRCGS-IFS Food)
UOF-FOOD-EN-4080	Assign Form
UOF-FOOD-EN-4110	Audit Plan
UOF-FOOD-BRC-EN-4150	Corrective Action Plan (BRCGS)
UOF-FOOD-BRC-EN-4160	Certification Decision Form (BRCGS Food)
UOF-FOOD-BRC-EN-4170	Certificate (Global Standard for Food Safety)
UOF-FOOD-BRC-EN-4310	Certificate (BRCGS START!)
UOF-FOOD-BRC-EN-4320	Certificate (BRCGS Additional Module)
UOF-FOOD-EN-4190	Organization Notification Letter - Recommendation to Register
UOF-FOOD-EN-4200	Organization Notification Letter - Recommendation not to Register