

## 1.0 PURPOSE

Aim of this procedure is to explain the certification process of the companies to be certified within the scope of BRCGS programs which USB Certification is accredited/authorized against.

## 2.0 SCOPE

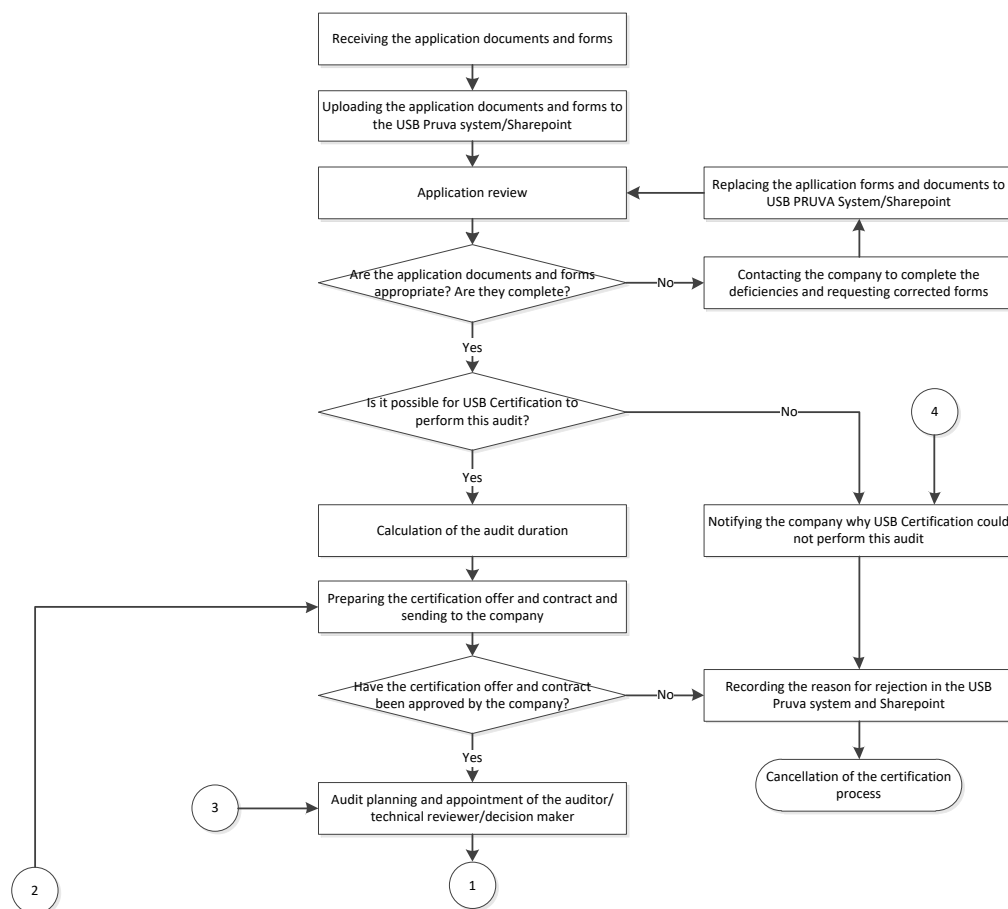
This procedure covers the workflow of following BRCGS Consumer Products programs implemented by USB Certification.

- BRCGS Consumer Products - General Merchandise
- BRCGS Consumer Products - Personal Care and Household

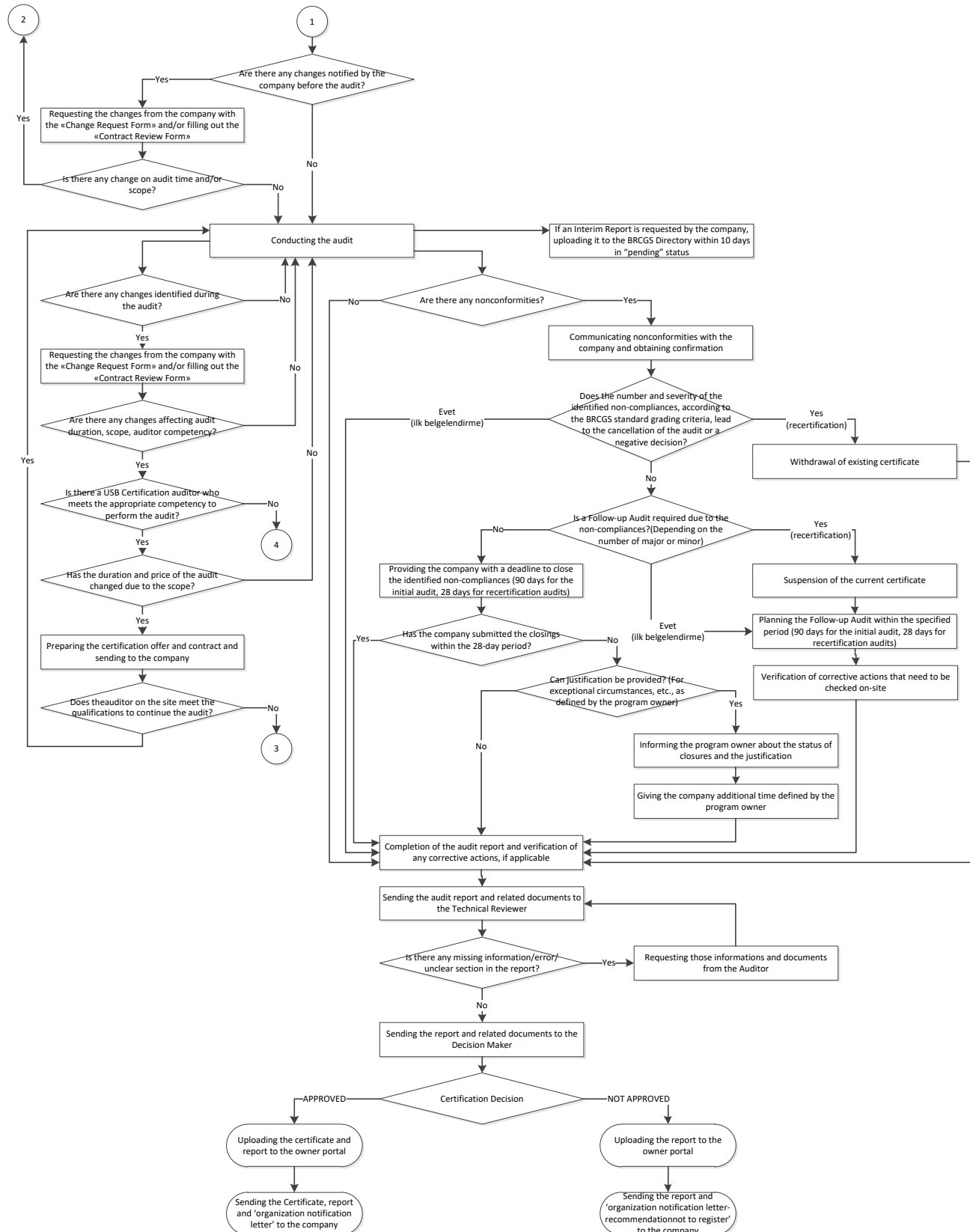
## 3.0 RESPONSIBILITIES

Food and Agriculture Certification Manager, Food and Consumer Products Scheme Manager, Operations Responsible, Operations Assistant, Client Relations and Planning Responsible, Client Relations and Planning Assistant, Auditors, Technical Reviewers and Decision Makers are responsible for the implementation of this workflow.

## 4.0 PROCEDURE



# CERTIFICATION PROCESS WORKFLOW (BRCGS CONSUMER PRODUCTS)



### 5.0 RELATED DOCUMENTS AND RECORDS

Document Number	Title or Description
UOF-FOOD-BRCCP-EN-4000	Application Form (BRCGS Consumer Products)
UOF-FOOD-BRCCP-EN-4030	Application Review Form (BRCGS Consumer Products)
UOF-FOOD-EN-4360	Contract Review Form
UOF-FOOD-EN-4070	Change Request Form
UOF-FOOD-EN-4040	Audit and Certification Quotation Form
UOF-FOOD-BRCCP-EN-4060	Certification Agreement (BRCGS Consumer Products)
UOF-FOOD-EN-4080	Assign Form
UOF-FOOD-EN-4110	Audit Plan
UOF-FOOD-BRCCP-EN-4160	Certification Decision Form (BRCGS Consumer Products)
UOF-FOOD-BRCCP-EN-4170	Certificate (BRCGS Consumer Products)
UOF-FOOD-EN-4190	Organization Notification Letter - Recommendation to Register
UOF-FOOD-EN-4200	Organization Notification Letter - Recommendation not to Register