

1.0 PURPOSE

Aim of this procedure is to explain the certification process of the companies to be certified within the scope of the IFS programs which USB Certification is accredited/authorized against.

2.0 SCOPE

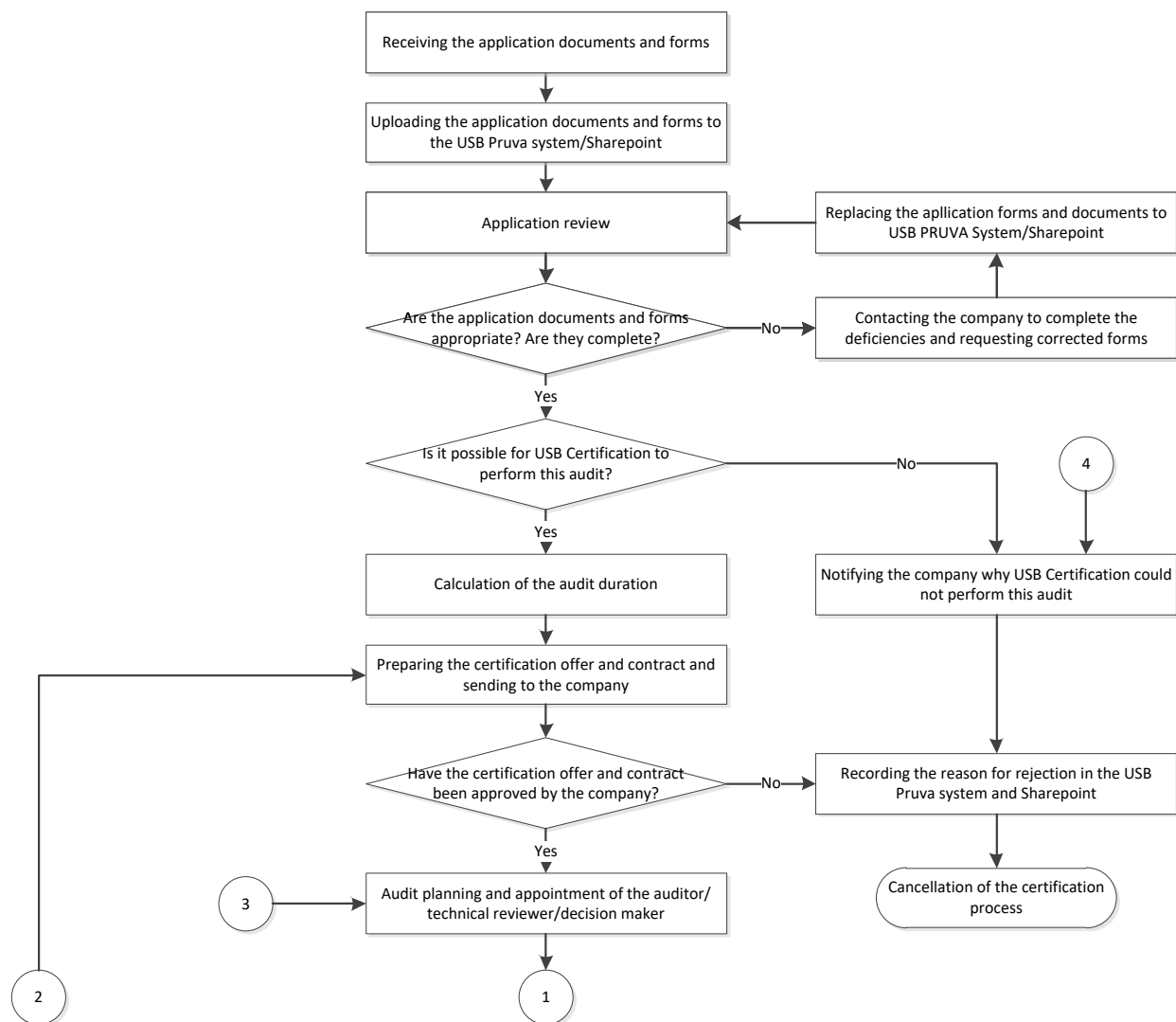
This procedure covers the workflow of following IFS programs implemented by USB Certification.

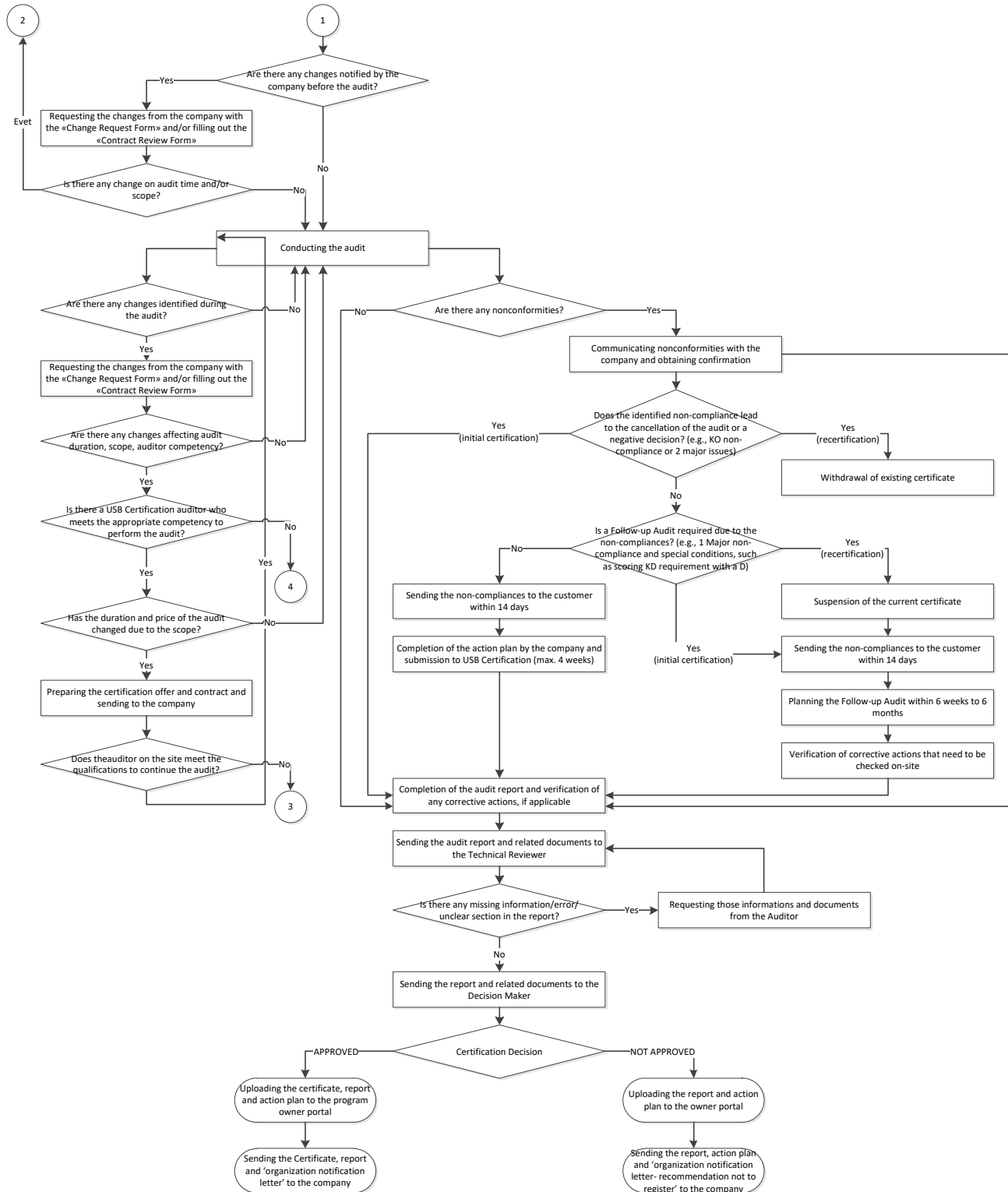
- IFS Food
- IFS Progress (IFS Progress Food)

3.0 RESPONSIBILITIES

Food and Agriculture Certification Manager, Food and Consumer Products Scheme Manager, Operations Responsible, Operations Assistant, Client Relations and Planning Responsible, Client Relations and Planning Assistant, Auditors, Technical Reviewers and Decision Makers are responsible for the implementation of this workflow.

4.0 PROCEDURE





5.0 RELATED DOCUMENTS AND RECORDS

Document Number	Title or Description
UOF-FOOD-IFS-EN-4000	Application Form - Announced Audit (IFS Food)
UOF-FOOD-IFS-EN-4010	Application Form - Unannounced Audit (IFS Food)
UOF-FOOD-IFS-EN-4030	Application Review Form (IFS Food)
UOF-FOOD-EN-4360	Contract Review Form
UOF-FOOD-EN-4070	Change Request Form
UOF-FOOD-EN-4040	Audit and Certification Quotation Form
UOF-FOOD-IFS-EN-4060	Certification Agreement (IFS Food)
UOF-FOOD-EN-4060	Certification Agreement (BRCGS-IFS Food)
UOF-FOOD-EN-4080	Assign Form
UOF-FOOD-EN-4110	Audit Plan
UOF-FOOD-IFS-EN-4160	Certification Decision Form (IFS Food)
UOF-FOOD-IFS-EN-4171	Certificate (IFS Food V8)
UOF-FOOD-IFSGM-EN-4311	Letter of Confirmation (IFS Progress PACsecure)
UOF-FOOD-IFSGM-EN-4312	Letter of Confirmation (IFS Progress HPC)
UOF-FOOD-IFSGM-EN-4313	Letter of Confirmation (IFS Progress Logistics)
UOF-FOOD-IFSGM-EN-4310	Letter of Confirmation (IFS Progress Food)
UOF-FOOD-EN-4190	Organization Notification Letter - Recommendation to Register
UOF-FOOD-EN-4200	Organization Notification Letter - Recommendation not to Register